

XEROX COPY

XEROX COPY

XEROX COPY

CONFIDENTIAL

17 July 1964

MEMORANDUM FOR: Deputy Director of Intelligence
ATTENTION : Deputy Chief, Administration Staff, O/IDI
THROUGH : Records Management Officer, OBI
 Records Management Officer, OCR
SUBJECT : Storage of Records in the Federal Records Center,
 Alexandria, Virginia

1. In order to prolong the availability of space in the CIA Archives and Records Center, it is proposed to move approximately 700 cubic feet of captured World War II Japanese documents, 1500 cubic feet of USIS reference documents collection, and 5000 cubic feet of reserve stock of MIS, into secure space in the Federal Records Center, Alexandria, Virginia.
2. The space has been inspected and approved by the Office of Security.
3. The CIA Archives and Records Center will retain control and provide any reference service necessary to the records.



GROUP 1
Excluded from automatic
downgrading and
declassification

CONFIDENTIAL